



Owenego Inn, Inc. | 40 Linden Avenue | Branford, CT 06405 | USA
Phone (203) 488-3805 | Fax (203) 488- 4056

Terms of Rental Agreement

FOOD AND BEVERAGE

The Owenego Inn, as a licensee, is responsible for the administration of the sale and service of alcoholic beverages in accordance with Connecticut State Liquor Commission's regulations. It is policy, therefore, that liquor is supplied strictly by the Inn. Absolutely no alcoholic beverages may be brought in from off premises. Further, the Inn bans the service of shots to wedding guests. Catering is provided by the Inn.

DEPOSIT, PAYMENT AND CANCELLATION POLICY

A deposit of \$3,000.00, which will be credited toward final payment, is required to reserve your wedding date. Seventy-five percent of deposit will be returned, if cancellation is made more than one year prior to wedding. If cancellation is made between six and twelve months before wedding, fifty percent of deposit will be refunded. If cancellation is made within six months of the wedding, deposit is non-refundable.

SET-UP AND RESTORATION FEE

A set-up and restoration fee of \$500.00 is required and due at the time of final payment.

EXCUSED NON-PERFORMANCE

If for any reason beyond its control including, but not limited to, strikes, labor disputes, accidents, government requisitions, commodities or supplies, acts of war or acts of God, the Inn is unable to perform its obligations under this agreement, such non-performance is excused and the Inn may terminate this agreement without further liability of any nature upon return of Patron's deposit. In no event shall the Inn be liable for consequential damages of any nature for any reason whatsoever.

SEATING REQUIREMENTS

While the Owenego requires a minimum of 100 guests, the Inn can accommodate up to 200 persons. The following restrictions, however, do apply:

- For a sit-down dinner, guest lists of 150 guests or less may be seated entirely in the main dining room. If attendance is between 140 and 150 persons, and total seating is desired in main dining room, a round head table should be selected. If number of guests exceeds 150, additional seating will be provided in the upper dining room.
- For a dinner buffet, the maximum number of guests may not exceed 150.
- With a cocktail buffet, the Inn can accommodate a maximum of 140 guests.



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CEREMONY ON PREMISES

Wedding ceremony may be held on the Owenego grounds for a fee of \$400.00. This fee is incurred because of staffing issues. In no manner is the Inn responsible for set-up or orchestration of ceremony, music, distribution of bridal party flowers, etc....

If chairs, runner, trellises, etc...are rented from an outside vendor for a wedding ceremony, the Inn is not responsible for the set-up or removal of said items. Similarly, the Inn is not responsible for damage, loss or theft of said items and/or any articles brought on the grounds prior to, during or following the wedding. Finally, removal of said items must be on same day as reception.

CERTIFICATE OF INSURANCE FOR OUTSIDE VENDORS

Any outside vendor, such as bands, disc jockeys, cappuccino & espresso bars, must supply the Inn with a certificate of insurance, as mandated by our insurance company. It is understood that the wedding couple agrees to make arrangements to supply this certificate to the Owenego Inn by the time of final payment.

KINDLY DETACH AND RETURN WITH \$3,000.00 DEPOSIT.

The signature below testifies that I have read and am in agreement with the rental terms as stated in the Terms of Rental Agreement of the Owenego Inn.

Name of Fiancé (Kindly print): _____

Address & Phone # of Fiancé: _____

E-Mail Address of Fiance: _____

Name of Fiancée (Kindly print): _____

Address & Phone # of Fiancée: _____

E-Mail Address of Fiancée: _____

Signature: _____

Check Number: _____

Today's Date: _____

Wedding Date: _____